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| **RECOVERY PRIORITY/ Lead** | **OWNER** | **KEY TASK** | **WHAT WE WILL DO** | **TIMETABLE** | **UPDATE** |
| Organisational Restart CS | PH  HP  PW  CS  AD | Adults - NRCs  Adults – Mental Health and Well-being  Childrens – Children’s Centre Hubs and Youth Hubs  Childrens – Children on Care Plan  Schools  Registrars  Housing – Homelessness  Housing – Repairs and Maintenance  Facilities  Climate Change  Environment Services  Libraries  Leisure Centres  HR/ Welfare  Performance Monitoring | Review service delivery methods and locations and develop plan for reshaping  Staff prioritisation of caseload and ongoing monitoring  Review proposal for refresh of provision. Progress governance and decision processes  Pent up demand and high numbers on plan. Prioritise and monitor situation  Support to recovery to allow further attendance. Facilitate including Health and Safety, Public Health and Safeguarding  Continue recovery by responding to changes in legislation, regulation and demand.  Review accommodation for new ways of working for registrars  Monitor additional pressure and resources due to rise in homelessness  Establish early action strategy for prevention  Develop continuing initiative to prevent rough sleeping  Assess people, skills and hardware for service  Monitor and prioritise pent up demand  Complete method statements/ risk assessments and sign off. Implement  Restart activity within the plan  Staffing and financial review  Restart service in accordance with regulation following review of delivery  Reopen service following government regulation  Restarting recruitment  Support for staff working from home. Complete DSE assessments and arrange appropriate equipment  Restart face to face grievance and disciplinary procedures  Quarterly performance monitoring to restart | End July 2020  Ongoing  End July 2020  Ongoing  Sept 2020  Ongoing  Sept 20  Ongoing  End July  End July  August 2020  Ongoing  July 6 2020  July 2020  Sept 2020  July 2020  To be determined  July 2020  July 2020  July 2020  July 2020 |  |
| Democracy HP | HP | Continue virtual meetings  Restore full meetings | Continue running virtual meetings and monitor progress/ success  Review feasibility of restoring face to face meetings | Ongoing  October 2020 |  |
| Finance DC | DC | Assess impact of emergency  Maintain lobbying on government for additional financial resources  Monitor and assess performance and resources together with financial effects in service areas | Assess immediate impact for 2020/2021 understanding BAU and COVID pressures  Continue completion of MHCLG returns  Assess legacy impact on MTFS overall to refine budget gap:   * Loss of income * Council Tax * Social Care demand   Identify financial support available for:   * Inherent budget gap * modernisation * recovery work streams * transformation * Borough Plan initiatives   Assess Capital needs and implications  Provision of information and appropriate contacts in support of case  Assess the immediate and longer- term impact on benefits, hardship and the Council Tax base, including:   * Council Tax * Housing Benefits * Grants * Business Rates | Ongoing  Ongoing  February 2021  Ongoing  Dec 2020  Ongoing  Ongoing |  |
| Economy PW | PW/ MB | Deliver economic recovery plan in light of economic effects of COVID 19. This will complement the West London Economic Recovery Plan.  Develop existing work into the ambition for place and growth as part of the Borough plan | Restart and continue existing work including:   * Support for business * BID * Grants * Skills Accelerator * Single Investment Fund * XCite * Unemployment support * Debt Advice * Housing Advice * Job finding * Training * Inward Investment   Implement findings of current review by 2020 Delivery | Ongoing  October 2020 |  |
| Community and Voluntary Sector | AD | Future of Hub and food offer  Community Cohesion | Operate in partnership with voluntary sector until March 2021  Review need and future sustainability of service for 2021/2022  Implement post COVID proposals for community engagement in South Harrow and Wealdstone | March 2021  Feb 2021  July 2020 |  |